

## **BIO**

Phyllis D. Searles

Phyllis Searles, CPO® is Alaska's only certified professional organizer. She owns and operates Organizing Anchorage and is now a PTAC Consultant, after years of using and selling Paper Tiger software. Her unique professional background and life experiences, from a major telecommunications company to political fundraising, gives her a diverse outlook and skill set that she has been effective in using across many business industries.

She is a graduate of the University of Denver with a double degree in Mass Communications and Political Science. She teaches and consults with individuals, families, small business owners, entrepreneurs, and executive level and professional staffs. She has taught thousands of people organizing and time management skills throughout the United States since 1990. In 1999, her husband Victor retired from the U. S. Army and they moved to Anchorage, Alaska. She is licensed in the state of Alaska and a Golden Circle member of the National Association of Professional Organizers ( NAPO). She is a seasoned and entertaining public speaker, trainer and facilitator. She enjoys reading, travel, and giggling with her young daughter, Paige.